

Tucson Social Singles Reimbursement/Advance Claim Form
P. O. Box 30143 Tucson, Arizona 85751

To receive reimbursement for TSS incurred expenses complete this form and mail to the above address. Receipts must be submitted **within 30 days** of the expenditure. Any amount over \$50 must be approved by the Board of Directors.

Please do not mix TSS purchases with personal purchases on the same receipt.

Request Date : _____ Type of request: ADVANCE EXPENSE

This expense is associated with: _____

	<u>Description of Expense</u>	<u>Date of the Receipt</u>	<u>Amount</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

TOTAL Requested: _____

Make check payable to: _____

Address: _____

Signature: _____

Check # _____ Dated _____ Amount _____ was issued as payment.

_____ Tucson Social Singles Treasurer